

## New Patient Intake Form

Child's Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_

Nick Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_  Male  Female

**Mother** or Legal Guardian: \_\_\_\_\_

DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

May our office leave Mother a message?  Yes  No

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

e-mail address: \_\_\_\_\_

May our office contact Mother by e-mail?  Yes  No

Appointment reminder preference:  Call  Text

Physical Address: \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

**Father** or Legal Guardian: \_\_\_\_\_

DOB: \_\_\_\_\_ SS#: \_\_\_\_\_

May our office leave Father a message?  Yes  No

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_

e-mail address: \_\_\_\_\_

May our office contact Father by e-mail?  Yes  No

Appointment reminder preference:  Call  Text

Physical Address: \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Child Resides With: \_\_\_\_\_ Who has custody of child? \_\_\_\_\_

If primary person bringing child to therapy is not listed above, please list name and contact phone number of that person.

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Emergency Contact:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

# Insurance Information

Please fill out ALL areas. Thank you.

Primary Insurance: \_\_\_\_\_  
Policy Number: \_\_\_\_\_  
Group Number: \_\_\_\_\_  
Insured's Name: \_\_\_\_\_  
Insured's DOB: \_\_\_\_\_

Secondary Insurance: \_\_\_\_\_  
Policy Number: \_\_\_\_\_  
Group Number: \_\_\_\_\_  
Insured's Name: \_\_\_\_\_  
Insured's DOB: \_\_\_\_\_

## Payment Responsibility

(Complete if different than above)

Name: \_\_\_\_\_ DOB: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Relationship to Patient: \_\_\_\_\_

I authorize Kaleidoscope Pediatric Therapy to release any clinical or financial information in person or over the phone to:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_  
Signature: \_\_\_\_\_

## Please Read, Sign and Date

Kaleidoscope Pediatric Therapy agrees to bill most insurance carriers, if all necessary information is provided. I, the patient or legal representative, agree to be financially responsible for all charges whether or not paid for by insurance and my responsibility to understand my benefits. I understand it is my (legal representative) responsibility to inform KPT of any insurance changes in any manner. I will be responsible for my charges accrued during this time if denied by my insurance for lack of providing timely information to KPT. For delinquent accounts, a collection agency will be used. I assign to Kaleidoscope Pediatric Therapy permission to bill my insurance company and release information pertaining to claim submittal. I acknowledge receipt of the patient intake brochure which includes: Release of Liability; Notice of Privacy Practices; Patient Responsibilities; and Patient Financial Responsibilities. *If Responsible Party is unable to sign, please indicate.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signers Authority/Relationship: \_\_\_\_\_

I have read and renewed and reviewed the above contract. All information is accurate and current. By signing below, I agree to the aforementioned policies and conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signers Authority/Relationship: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signers Authority/Relationship: \_\_\_\_\_